



# City Council

## Regular Meeting

~ Minutes ~

1408 Lake Street South  
Forest Lake, MN 55025  
[www.ci.forest-lake.mn.us](http://www.ci.forest-lake.mn.us)

Karin Derauf, Deputy City Clerk

Monday, January 24, 2022

7:00 PM

City Center - Council Chamber

### 1. Call to Order

Attendee Name	Title	Status	Arrived
Sam Husnik	Councilmember	Present	
Mara Bain	Mayor	Present	
Kelly Monson	Councilmember	Present	
Kathy Bystrom	Councilmember	Absent	
Hanna Valento	Councilmember	Present	

### 2. Roll Call

### 3. Pledge of Allegiance

### 4. Approve the Agenda (Action)

#### 1. Motion To: Approve the Agenda (Action)

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Sam Husnik, Councilmember  
**SECONDER:** Kelly Monson, Councilmember  
**AYES:** Sam Husnik, Mara Bain, Kelly Monson, Hanna Valento  
**ABSENT:** Kathy Bystrom

### 5. Open Forum - Citizen Petitions, Requests and Concerns

### 6. Consent Agenda Considerations (Action Items)\*

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Sam Husnik, Councilmember  
**SECONDER:** Hanna Valento, Councilmember  
**AYES:** Sam Husnik, Mara Bain, Kelly Monson, Hanna Valento  
**ABSENT:** Kathy Bystrom

#### a. Approve City Bills

#### b. Approve Minutes from January 10, 2022 Regular Council Meeting

#### c. Airport Hangar E Lease Agreement with Douglass Krause

#### d. Drobnick's Construction Clean Up – 2022 Refuse Hauler License Renewal

- e. **Christina Martin - 2022 Massage Individual License Renewal**
- f. **Jodi Cruz - 2022 Massage Individual License Renewal**
- g. **S & S SpaSalon dba Adevia SpaSalon - 2022 Massage Location License Renewal**
- h. **D & D of Minnesota Inc dba Famous Daves - 2022 Liquor License Renewal**
- i. **KPI-Kids Pro Ice Snowmobile Races**
- j. **Liability Insurance Waiver Form**
- k. **Lease Subordination Agreement Lot 11 Forest Lake Airport**
- l. **Water Treatment Plant No. 2 Rehabilitation - Contractor Payment Request No. 6**
- m. **Forest Hills Preserve Utility and Street Improvements - Letter of Credit Reduction Request No. 2**
- n. **6655 190th St N - Lot Line Consolidation/Lot Line Adjustment Agreement**
- o. **North Shore Circle Street & Utility Project – Approve Plans & Specifications and Authorize Ad for Bid**
- p. **2022 Lift Station and Forcemain Improvements Project - Approve Plans & Specifications and Authorize Ad for Bid**

## **7. Regular Agenda (Action Items)**

- a. **Motion To:** Approve Scandia Heritage Alliance and Scandia Arts & Heritage Center Presentation and Approval of Letter of Support

**COMMENTS - Current Meeting:**

Scandia Mayor, Christine Maefsky, presented information about the Scandia Heritage Alliance and Scandia Arts and Heritage Center project and the funding they are seeking in the form of state bonding and noted that the water tower project is on the Governor's Bonding recommendation list. She requested support from the Forest Lake City Council for their project noting that as a St. Croix River Valley regional project, this would benefit the surrounding communities for tourism. Mayor Maefsky highlighted several features of the proposed project. She noted that there are two phases to the project and they are currently requesting \$1.5M for phase 1.

**RESULT:**       **APPROVED [UNANIMOUS]**  
**MOVER:**       Mara Bain, Mayor  
**SECONDER:**   Kelly Monson, Councilmember  
**AYES:**        Sam Husnik, Mara Bain, Kelly Monson, Hanna Valento  
**ABSENT:**      Kathy Bystrom

- b. Motion To:** Approve Resolution 01-24-22-01 - \$1,000.00 Donation from Maranatha Assembly of God Church for Police Department General Use

**RESULT:**       **APPROVED [UNANIMOUS]**  
**MOVER:**       Mara Bain, Mayor  
**SECONDER:**   Sam Husnik, Councilmember  
**AYES:**        Sam Husnik, Mara Bain, Kelly Monson, Hanna Valento  
**ABSENT:**      Kathy Bystrom

- c. Motion To:** Approve Resolution 01-24-22-02 - Depository of Funds Designation

**RESULT:**       **APPROVED [UNANIMOUS]**  
**MOVER:**       Mara Bain, Mayor  
**SECONDER:**   Hanna Valento, Councilmember  
**AYES:**        Sam Husnik, Mara Bain, Kelly Monson, Hanna Valento  
**ABSENT:**      Kathy Bystrom

- d. Motion To:** Approve Authorization to Obtain Quotes for Beltz Park Master Plan Implementation

**COMMENTS - Current Meeting:**

Parks Coordinator, Jamie Muscha, presented an update to Council about the Beltz Park Master Plan and the next steps for implementation of the project. She noted that there will be ADA improvements to the park as well as amenity improvements. She commented that the City will be submitting an application to the DNR for grant funding.

**RESULT:**       **APPROVED [UNANIMOUS]**  
**MOVER:**       Kelly Monson, Councilmember  
**SECONDER:**   Hanna Valento, Councilmember  
**AYES:**        Sam Husnik, Mara Bain, Kelly Monson, Hanna Valento  
**ABSENT:**      Kathy Bystrom

- e. Motion To:** Approve Accounting Administrative Assistant I New Hire

**COMMENTS - Current Meeting:**

Accounting Manager, Kim Carlson, presented information about the Accounting Administrative Assistant I new hire, Tina Burmeister, at level grade 5, step 1.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mara Bain, Mayor
<b>SECONDER:</b>	Sam Husnik, Councilmember
<b>AYES:</b>	Sam Husnik, Mara Bain, Kelly Monson, Hanna Valento
<b>ABSENT:</b>	Kathy Bystrom

- f. **Motion To:** Approve Accounting Administrative Assistant II New Hire

**COMMENTS - Current Meeting:**

Accounting Manager, Kim Carlson, presented information about the Accounting Administrative Assistant II new hire, Katie Smith, at level grade 6, step 1.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mara Bain, Mayor
<b>SECONDER:</b>	Hanna Valento, Councilmember
<b>AYES:</b>	Sam Husnik, Mara Bain, Kelly Monson, Hanna Valento
<b>ABSENT:</b>	Kathy Bystrom

- g. **Motion To:** Approve Boards and Commissions Appointments

**COMMENTS - Current Meeting:**

Mayor Bain presented and recommended the appointment of Susan Young and Kevin Miller to the Planning Commission. She noted there is a vacancy that will open on February 1, 2022 for the Planning Commission.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mara Bain, Mayor
<b>SECONDER:</b>	Sam Husnik, Councilmember
<b>AYES:</b>	Sam Husnik, Mara Bain, Kelly Monson, Hanna Valento
<b>ABSENT:</b>	Kathy Bystrom

- h. **Motion To:** Approve Council Liaison Appointments

**COMMENTS - Current Meeting:**

Mayor Bain recommended continuing with the current Council Liaison appointments to Commissions for 2022.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mara Bain, Mayor
<b>SECONDER:</b>	Sam Husnik, Councilmember
<b>AYES:</b>	Sam Husnik, Mara Bain, Kelly Monson, Hanna Valento
<b>ABSENT:</b>	Kathy Bystrom

## 8. Staff Updates

Assistant City Administrator Udem provided brief information about the Downtown Plan Community Engagement session to be held on Tuesday, January 25, 2022 at 7:00 p.m. in the Community Center.

City Administrator Casey commented on the Planning Commission meeting on Wednesday and highlighted the agenda items. He also commented that the Community Development Director position has been reposted and will close at the end of February.

City Engineer Goodman commented on the Highway 97 project and next steps for public engagement.

Chief Peterson commented on calls to the department regarding traffic safety issues.

Parks Coordinator Muscha commented on the Fenway Advisory Committee transition to the Athletic Facilities Advisory Committee. She noted the meetings will initially be on a quarterly basis and that she will be reaching out to the liaisons to the committee.

## 9. Mayor and City Council Updates

Councilmember Monson commented on the Planning Commission meeting and noted that there is a lot of development coming forward and encouraged Council to watch the meetings. She also thanked Dennis Batty for his work and service on the Planning Commission.

Mayor Bain also thanked Dennis Batty for his years of service to the Planning Commission along with Susan Young and Kevin Miller for continuing their appointments with the Commission.

## 10. Adjourn

### 1. Motion To: Adjourn

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelly Monson, Councilmember
<b>SECONDER:</b>	Hanna Valento, Councilmember
<b>AYES:</b>	Sam Husnik, Mara Bain, Kelly Monson, Hanna Valento
<b>ABSENT:</b>	Kathy Bystrom