



City Council

Regular Meeting

~ Minutes ~

1408 Lake Street South
Forest Lake, MN 55025
www.ci.forest-lake.mn.us

Karin Derauf, Deputy City Clerk

Monday, February 13, 2023

7:00 PM

City Center - Council Chamber

[City of Forest Lake - Livestream and Recorded Meetings](#)

1. Call to Order

2. Roll Call

Attendee Name	Title	Status	Arrived
Mara Bain	Mayor	Present	
Sam Husnik	Councilmember	Present	
Hanna Valento	Councilmember	Present	
Leif Erickson	Councilmember	Absent	
Blake Roberts	Councilmember	Present	

3. Pledge of Allegiance

4. Approve the Agenda (Action)

Comments:

Motion to: Approve the Agenda

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hanna Valento, Councilmember
SECONDER:	Sam Husnik, Councilmember
AYES:	Bain, Husnik, Valento, Roberts
NAYS:	
ABSTAIN:	
ABSENT:	Erickson

5. Open Forum – Citizen Petitions, Requests, and Concerns

The Open Forum is available for residents to express personal opinions for any item of business. Please limit your comments to three (3) minutes.

6. Swearing In Ceremony of Forest Lake Police Officers

Oath of Office – Officer Tim VanGrinsven
Oath of Office – Officer Cole Gaspers

7. Consent Agenda Considerations (Action Items)

Comments:



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- a) Approve City Bills
- b) Approve Minutes from January 17, 2023, Council Workshop
- c) Approve Minutes from January 23, 2023, Regular Council Meeting
- d) Kids Pro Ice - Washington County Water Surface Use Permit for Signature
- e) Forest Lake Ducks Unlimited - LG220 Gambling Exempt Permit
- f) Forest Lake Ducks Unlimited - LG220 Gambling Exempt Permit
- g) Roxie's Hope – LG220 Gambling Exempt Permit
- h) Lightning Disposal Inc - 2023 Refuse Hauler License – Renewal
- i) La Grande Salon - 2023 Massage Business Location License – Renewal
- j) FKG Oil Company dba Forest Lake MotoMart - 2023 Tobacco License – Renewal
- k) Nothing But Hemp – 2023 Tobacco License - Renewal
- l) Lone Oak Grill - 2 AM Liquor License – NEW
- m) Century College Training Agreement
- n) Water Treatment Plant No. 4 - Contractor Request for Payment No. 9
- o) First Amendment to City of Forest Lake Athletic Facilities Use Agreement
- p) Airport Hangar Lease Agreement – Space E-5, Hangar E
- q) Resolution 02-13-23-01 – Repeal and Replace Vacation of Right of Way

*Council may remove any item from the consent agenda for specific consideration.

Motion to: Approve Consent Agenda Items 7. a. through 7. q.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sam Husnik, Councilmember
SECONDER:	Hanna Valento, Councilmember
AYES:	Bain, Husnik, Valento, Roberts
NAYS:	
ABSTAIN:	
ABSENT:	Erickson

8. Regular Agenda (Action Items)

a. Resolution 02-13-23-02 – Donation of \$50.00 from Joan Paulson to Support the Hands Only CPR Program and the Forest Lake Fire Department

Comments:

Motion to: Approve Resolution 02-13-23-02 – Donation of \$50.00 from Joan Paulson to Support the Hands Only CPR Program and the Forest Lake Fire Department



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RESULT: ADOPTED [UNANIMOUS]
MOVER: Mara Bain, Mayor
SECONDER: Hanna Valento, Councilmember
AYES: Bain, Husnik, Valento, Roberts
NAYS:
ABSTAIN:
ABSENT: Erickson

b. Resolution 02-13-23-03 – Donation of \$1,000.00 from Maranatha Assembly of God Church to Support the Forest Lake Fire Department

Comments:

Motion to: Approve Resolution 02-13-23-03 – Donation of \$1,000.00 from Maranatha Assembly of God Church to Support the Forest Lake Fire Department

RESULT: ADOPTED [UNANIMOUS]
MOVER: Mara Bain, Mayor
SECONDER: Hanna Valento, Councilmember
AYES: Bain, Husnik, Valento, Roberts
NAYS:
ABSTAIN:
ABSENT: Erickson

c. Resolution 02-13-23-04 - Donation of \$500.00 from Gerald Peltier for Veterans Memorial Project

Comments:

Motion to: Approve Resolution 02-13-23-04 - Donation of \$500.00 from Gerald Peltier for Veterans Memorial Project

RESULT: ADOPTED [UNANIMOUS]
MOVER: Mara Bain, Mayor
SECONDER: Sam Husnik, Councilmember
AYES: Bain, Husnik, Valento, Roberts
NAYS:
ABSTAIN:
ABSENT: Erickson



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d. Resolution 02-13-23-05 - Joint Powers Agreement with BCA-FLPD for ICAC Task Force

Comments: Chief Peterson presented a joint powers agreement with the BCA for the Internet Crimes Against Children Task force noting that the previous agreement has expired and is before Council to approve renewal.

Mayor Bain asked about the division of duties. Police Chief Peterson commented on the use of specialized software that two Staff members are trained to use and an third Officer will be trained as well.

Motion to: Approve Resolution 02-13-23-05 - Joint Powers Agreement with BCA-FLPD for ICAC Task Force

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sam Husnik, Councilmember
SECONDER:	Hanna Valento, Councilmember
AYES:	Bain, Husnik, Valento, Roberts
NAYS:	
ABSTAIN:	
ABSENT:	Erickson

e. Resolution 02-13-23-06 - Applying for a Grant from the Metropolitan Council Environmental Services 2020 State Bond Funded Municipal Inflow and Infiltration (I/I) Grant

Comments: City Engineer Goodman provided information on the grant indicating that this resolution is a part of the formal process that allows the City to submit the grant application and receive funding.

Motion to: Approve Resolution 02-13-23-06 - Applying for a Grant from the Metropolitan Council Environmental Services 2020 State Bond Funded Municipal Inflow and Infiltration (I/I) Grant

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mara Bain, Mayor
SECONDER:	Sam Husnik, Councilmember
AYES:	Bain, Husnik, Valento, Roberts
NAYS:	
ABSTAIN:	
ABSENT:	Erickson



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f. Service Truck Purchase Approval

Comments: Finance Director Knopik presented information for the Service Truck purchase noting this would be part of the 2023 budget. Councilmember Husnik asked about surcharges. City Administrator Casey indicated the surcharges are unknown at this time, however, the earlier this is ordered, the better due to the timelines for purchasing and taking delivery.

Motion to: Approve the Purchase of a 2023 Chevrolet Silverado Medium Duty Cab and Chassis and a Brand FX Service Body w/Stellar Crane and Installation for the Amount of \$127,500.00

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Blake Roberts, Councilmember
SECONDER:	Hanna Valento, Councilmember
AYES:	Bain, Husnik, Valento, Roberts
NAYS:	
ABSTAIN:	
ABSENT:	Erickson

g. Zoning Ordinance Text Amendment - Electronic Billboard Standards *(Tabled from January 9, 2023 Council Meeting)*

Comments: Community Development Director Wittman commented on a previous meeting where a public hearing was held for a zoning ordinance text amendment for electronic billboard standards. She noted that this item has been discussed by the Planning Commission and a draft ordinance has been produced taking into account comments from that Commission. She mentioned the current code and the proposed changes in the draft ordinance. She cited the recommendations from the Planning Commission.

Community Development Director Wittman provided distance separation of other cities noting that the City of Forest Lake is 500 feet while other cities range from 750 to 3,750 feet depending on whether the billboard is static or dynamic. Mayor Bain commented that the recommendation of 1,800 to 2,000 seems a bit restrictive.

Mayor Bain commented on base esthetics and noted that the City currently does not have a standard for base esthetics. Councilmember Roberts commented that he is in favor of having standards for the base of a billboard. Mayor Bain commented that she would like further information on which communities require an esthetically pleasing base to billboards. She commented that she would also be open to a design standard that isn't cost prohibitive to billboard owners. Community Development Director noted the feedback from Council on the distance between billboards indicating that the consensus seems to be 1,300 to 1,500.



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Motion to: Table until the February 27, 2023 Council Meeting to Allow for a New Public Hearing

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mara Bain, Mayor
SECONDER:	Hanna Valento, Councilmember
AYES:	Bain, Husnik, Valento, Roberts
NAYS:	
ABSTAIN:	
ABSENT:	Erickson

9. Discussion

a) Bonding Bill Discussion

Comments: City Administrator Casey commented that approximately three (3) years ago, the City requested funds from the State which had never been done before. He noted that the City received \$1.7M in funds. He explained the process of submission of a bonding bill and cited the priorities of the City at this time. He noted the request of \$25M for a new public works building with a \$5M match for a total of \$30M. He indicated the \$5M would come for the water fund. He indicated the second request is a potential Eureka Avenue project noting the request would be a total reconstruction at \$4.5M total. He commented on the third request for the stormwater pond request will be \$7.5M.

Mayor Bain asked if we give prioritization of the projects when the City submits their projects. City Administrator Casey noted that there will be a prioritization of the projects indicating that he recommends the public works building is the primary priority noting that if the City can get \$25M for a \$5M contribution that is the least impact on the budget over time. He also commented that there will be a submission for not just State funding, but Federal funding.

10. Staff Updates

Comments: Deputy City Clerk commented on the Board of Appeals Meeting. City Administrator Casey commented that he met with State representative Hill about bonding and he will be out of the office for two weeks. City Attorney Johnson commented on license fees being refunded. She also commented that there will be a closed session at the February 27, 2023, meeting regarding the Forest Hills Farms litigation. City Engineer Goodman commented on a bid opening on February 21, 2023, for local streets pavement maintenance project and anticipating higher prices based on bidding that is being seen. He also mentioned an Open House on February 27, 2023 for the CSAH 32 (11th Avenue) project. He noted the Open House will be from 4:30 to 6:30 p.m. prior to the Council Meeting.



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11. Mayor and City Council Updates

Comments: Councilmember Valento commented on the Rotary Winter Plunge scheduled for February 18, 2023. Mayor Bain commented on the EDA Meeting indicating there is an open seat. She summarized the EDA Meeting topics including the Boat Launch and Shoreline studies and additional topics discussed at the meeting.

12. Closed Session Pursuant to Minnesota Statute Section 13D.03 for Labor Negotiations

Motion to: Close the Regularly Scheduled Council Meeting and Move into Closed Session

RESULT: ADOPTED [UNANIMOUS]
MOVER: Sam Husnik, Councilmember
SECONDER: Hanna Valento, Councilmember
AYES: Bain, Husnik, Valento, Roberts
NAYS:
ABSTAIN:
ABSENT: Erickson

Motion to: Open the Regular Council Meeting

RESULT: ADOPTED [UNANIMOUS]
MOVER: Mara Bain, Mayor
SECONDER: Hanna Valento, Councilmember
AYES: Bain, Husnik, Valento
NAYS:
ABSTAIN:
ABSENT: Erickson, Roberts (left prior to Closed Session)

13. Adjourn

Comments:

Motion to: Adjourn

RESULT: ADOPTED [UNANIMOUS]
MOVER: Sam Husnik, Councilmember
SECONDER: Hanna Valento, Councilmember
AYES: Bain, Husnik, Valento
ABSENT: Erickson, Roberts