



City Council

SPECIAL Meeting

~ Minutes ~

1408 Lake Street South
Forest Lake, MN 55025
www.ci.forest-lake.mn.us

Karin Derauf, Deputy City Clerk

Monday, May 22, 2023

6:30 PM

Public Works Bulding – 879 4th St SW

[City of Forest Lake - Livestream and Recorded Meetings](#)

1. Call to Order

2. Roll Call

Attendee Name	Title	Status	Arrived
Mara Bain	Mayor	Present	
Sam Husnik	Councilmember	Absent	
Hanna Valento	Councilmember	Absent	
Leif Erickson	Councilmember	Present	
Blake Roberts	Councilmember	Present	

3. Pledge of Allegiance

4. Open Forum – Citizen Petitions, Requests, and Concerns

The Open Forum is available for residents to express personal opinions for any item of business. Please limit your comments to three (3) minutes.

5. Tour of Public Works Facility Located at 879 4th St SW

Comments: Councilmembers toured the Public Works facility located at 879 4th St SW while the Public Works Director, Dave Adams, provide explanation of the buildings and operations. He commented on the buildings’ ages and conditions. He also noted there are several other locations in the city where public works equipment is stored including at water plant No. 2 and out at the airport. He explained to Council that he has sixteen (16) full-time employees and fourteen (14) to sixteen (16) seasonal employees. He explained the necessity of having a new public works facility with all the equipment housed at one location for efficiency as well as extending the life of the equipment to keep it stored inside and noted that his department currently tries to get as much of their equipment indoors as possible at the end of the day. He also noted that due to the current facility conditions the Staff organizes the equipment by season as well as having to organize the equipment daily to be able to get it out of the garages in a timely manner. He indicated that Staff has to stagger and arrive at the garages at a certain time to ensure the equipment is taken out and also stored a particular way.

It was pointed out that there are department materials stored outside of the secured public works facility area, some of the facilities used are dirt floors. Mayor Bain asked about decommissioned equipment and Public Works Director Adams commented he reviews equipment status annually and uses a surplus program to get rid of incapacitated equipment.



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Public Works Director Adams suggested that Council tour other cities' public works facilities to get an idea of safer, more efficient working operations that should be accomplished on a daily basis. City Administrator Casey commented that the next step is to complete a needs assessment for the department.

6. Adjourn

Motion to: Adjourn

Comments:

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Leif Erickson, Councilmember
SECONDER:	Blake Roberts, Councilmember
AYES:	Bain, Erickson, Roberts
ABSENT:	Husnik, Valento