



# City Council

## Regular Meeting

~ Minutes ~

1408 Lake Street South  
Forest Lake, MN 55025  
[www.ci.forest-lake.mn.us](http://www.ci.forest-lake.mn.us)

Karin Derauf, Deputy City Clerk

Monday, May 23, 2022

7:00 PM

City Center - Council Chamber

### 1. Call to Order

### 2. Roll Call

Attendee Name	Title	Status	Arrived
Mara Bain	Mayor	Present	
Sam Husnik	Councilmember	Present	
Kathy Bystrom	Councilmember	Present	
Kelly Monson	Councilmember	Present	
Hanna Valento	Councilmember	Present	

### 3. Pledge of Allegiance

### 4. Approve the Agenda (Action)

Motion to: Approve the Agenda

Comments:

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Kelly Monson, Councilmember  
**SECONDER:** Hanna Valento, Councilmember  
**AYES:** Bain, Husnik, Bystrom, Monson, Valento  
**NAYS:**  
**ABSTAIN:**  
**ABSENT:**

### 5. Open Forum – Citizen Petitions, Requests, and Concerns

*The Open Forum is available for residents to express personal opinions for any item of business.  
Please limit your comments to three (3) minutes.*

Don Shipp, Wyoming Resident, commented about the Airport Runway fees.

### 6. Consent Agenda Considerations (Action Items)

Motion to: Approve Consent Agenda Items 6. a. through 6. g.

Comments:

- Approve City Bills
- Approve Minutes from May 9, 2022 Regular Council Meeting
- Approve Minutes from May 16, 2022 Council-EDA-DTC Joint Workshop
- Water Treatment Plant No. 4 – Contractor Request for Payment No. 1



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- e) Water Efficiency Grant Acceptance Letter
- f) Midco OTN Site Lease Extension
- g) Field Scheduling Agreement

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Kathy Bystrom, Councilmember  
**SECONDER:** Sam Husnik, Councilmember  
**AYES:** Bain, Husnik, Bystrom, Monson, Valento  
**NAYS:**  
**ABSTAIN:**  
**ABSENT:**

### 7. Regular Agenda (Action Items)

#### a. Resolution 05-23-22-01 - Master Partnership Contract with Minnesota Department of Transportation

**Motion to:** Approve Resolution 05-23-22-01 for a Master Partnership with MnDOT

**Comments:** City Engineer Goodman commented on the contract with MnDOT for a Master Partnership on various inspections required for State Aid and Federal Aid projects.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Kelly Monson, Councilmember  
**SECONDER:** Hanna Valento, Councilmember  
**AYES:**  
**NAYS:**  
**ABSTAIN:**  
**ABSENT:**

#### b. Resolution 05-23-22-02 – E2 Pumper/Tender Replacement Purchase

**Motion to:** Approve Resolution 05-23-22-02 for the Purchase of an E2 Pumper/Tender Replacement Through the HGAC Program

**Comments:** Fire Chief Newman provided information on the E2 Pumper/Tender replacement purchase. The quote is a 2-process plan; first for the cabin chassis and then when the truck is completely built out. He quoted the price for the chassis and build out and noted that taking delivery is approximately 600 days.

Councilmember Bystrom asked if this was already planned for the budget and if a percentage increase of cost has been factored in. Chief Newman indicated he contacted the company last summer and asked about the expected increases but it has surpassed even their expectations. Mayor Bain asked if this is approved, does the price lock in for the duration. Chief Newman indicated that the price will be locked in. Councilmember Husnik expressed concerns over inflation



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and noted that prices continue to increase. Chief Newman also explained the HGAC program noting the competitive procurement law to purchase equipment through this buyer consortium.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Kathy Bystrom, Councilmember  
**SECONDER:** Kelly Monson, Councilmember  
**AYES:** Bain, Husnik, Bystrom, Monson, Valento  
**NAYS:**  
**ABSTAIN:**  
**ABSENT:**

**c. Resolution 05-23-22-03 - 794 15th St SW Site Plan Amendment**

**Motion to:** Approve Resolution 05-23-22-03 for Site Plan Amendment with the Four Conditions Detailed by Staff

**Comments:** Interim Zoning Administrator Fuerst commented on the property located at 794 15<sup>th</sup> St SW and the improvements to the property including a fence and parking lot. He also noted that there are further requirements to bring the property into compliance with City Code which include curbing, striping the parking stalls, and installation of a stormwater pond,

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Sam Husnik, Councilmember  
**SECONDER:** Hanna Valento, Councilmember  
**AYES:** Bain, Husnik, Bystrom, Monson, Valento  
**NAYS:**  
**ABSTAIN:**  
**ABSENT:**

**d. Parkland Dedication Amendment Ordinance No. 707**

**Motion to:** Approve Ordinance No. 707 for a Parkland Dedication Amendment

**Comments:** Interim Zoning Administrator Fuerst provided a brief explanation of the Parkland Dedication Amendment Ordinance No. 707 that was recommended to City Council for approval.



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**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Sam Husnik, Councilmember  
**SECONDER:** Hanna Valento, Councilmember  
**AYES:** Bain, Husnik, Bystrom, Monson, Valento  
**NAYS:**  
**ABSTAIN:**  
**ABSENT:**

**e. Fee Schedule Amendment Ordinance No. 708**

**Motion to:** Approve Ordinance No. 708 for a Fee Schedule Amendment

**Comments:** Zoning Administrator Fuerst commented that the Fee Schedule amendment shows three changes.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Hanna Valento, Councilmember  
**SECONDER:** Kelly Monson, Councilmember  
**AYES:** Bain, Husnik, Bystrom, Monson, Valento  
**NAYS:**  
**ABSTAIN:**  
**ABSENT:**

## 8. Discussion

**a) CSAH 33/Everton Ave Street Lighting Discussion**

**Comments:** City Engineer Goodman provided information about the CSAH 33/Everton Ave streetlight and what the Council would like to focus on for the project. He noted that there are some street lights that are owned by the City in several locations as part of the Everton Avenue project. He noted that the County is proposing some cost share for some of the lights in areas that a necessary for road crossing to be well lit. He also noted that the City qualifies for some state aid as part of this project. He noted that 16 poles are being proposed but that design can be considered and potentially less poles to 15 or 14. Public Works Director Adams commented that if long-term is considered for light poles to complete the full corridor will be another 16 poles. It was noted that the total cost for 16 is approximately \$250,000. Councilmember Bystrom commented that uniformity in street lighting would be aesthetically pleasing. Ryan noted that incorporating the street lights works into the rest of the street project so it's important to consider this now.

## 9. Staff Updates



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Comments: Abbi Wittman, Community Development Director, thanked Bolton-Menk for their efforts in planning and zoning. She noted that she will be working on zoning codes to provide clarity. She also commented on the Downtown Plan and the meeting with the Parks, Trails, and Lakes Commission to discuss the plan. Dave Adams, Public Works Director, noted that Mark Munkelwitz will be retiring from his department. City Engineer, Ryan Goodman, commented that traffic counts are being completed. Chief Peterson commented that Safety Camp will be held on June 14, 2022. He also noted that Officer Megan Olmstead was nominated and selected for the MN American Legion Law Enforcement Officer of the Year. Kevin Knopik, Finance Director, commented that Forest Lake received an award for their financial achievements. He also noted that June 27, 2022 will be when the audit report is presented to Council.

### 10. Mayor and City Council Updates

Comments: Councilmember Bystrom commented that she attended the YMCA meeting noting that over 70 bikes were given away to local families. She also mentioned there is a military appreciation evening soon. Councilmember Husnik commented that she attended the Joint Powers Fire Board Meeting. Mayor Bain noted that the next meeting will be June 13, 2022 and the open house for the Downtown Plan will be on June 2, 2022.

### 11. Adjourn

Motion to: Adjourn

Comments:

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Hanna Valento, Councilmember
<b>SECONDER:</b>	Kelly Monson, Councilmember
<b>AYES:</b>	Bain, Husnik, Bystrom, Monson, Valento
<b>ABSENT:</b>	