



City Council

Regular Meeting

~ Minutes ~

1408 Lake Street South
Forest Lake, MN 55025
www.ci.forest-lake.mn.us

Karin Derauf, Deputy City Clerk

Monday, June 13, 2022

7:00 PM

City Center - Council Chamber

1. Call to Order

2. Roll Call

Attendee Name	Title	Status	Arrived
Mara Bain	Mayor	Present	
Sam Husnik	Councilmember	Present	
Kathy Bystrom	Councilmember	Present	
Kelly Monson	Councilmember	Absent	
Hanna Valento	Councilmember	Absent	

3. Pledge of Allegiance

4. Approve the Agenda (Action)

Motion to: Approve the Agenda

Comments:

RESULT: ADOPTED [UNANIMOUS]
MOVER: Kathy Bystrom, Councilmember
SECONDER: Sam Husnik, Councilmember
AYES: Bain, Husnik, Bystrom
NAYS:
ABSTAIN:
ABSENT: Monson, Valento

5. Open Forum – Citizen Petitions, Requests, and Concerns

The Open Forum is available for residents to express personal opinions for any item of business. Please limit your comments to three (3) minutes.

Comments: Don Shipp, Resident, commented on information about the City Airport. He read a prepared statement to Council regarding airport contracts.

6. Consent Agenda Considerations (Action Items)

Motion to: Approve Consent Agenda Items 6. a. through 6. k.

Comments:

- a) Approve City Bills
- b) Approve Minutes from May 23, 2022 Regular Council Meeting



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- c) RE/MAX Synergy – Outdoor Entertainment Permit
- d) American Legion Post 225 - LG220 Gambling Exempt Permit
- e) Lao Temple Vipassana - Outdoor Entertainment Permit
- f) 2021/2022 Sanitary Sewer Lining Project – Contractor Request for Payment No. 1
- g) MnDOT Airport Infield Drainage Improvement Bid Award
- h) Resolution 06-13-22-01 - MnDOT Aeronautics Airport Maintenance and Operations Grant Authorization and Contract
- i) VFW Post 4210 - Outdoor Entertainment Permit
- j) American Legion #225 – July 4 Event Permits
- k) Lone Oak Grill – Outdoor Entertainment Permit

RESULT: ADOPTED [UNANIMOUS]
MOVER: Sam Husnik, Councilmember
SECONDER: Kathy Bystrom, Councilmember
AYES: Bain, Husnik, Bystrom
NAYS:
ABSTAIN:
ABSENT: Monson, Valento

7. Regular Agenda (Action Items)

a. Resolution 06-13-22-02 – Donation of \$500.00 from Dawn and Frank Thell for Fire Department General Use

Motion to: Approve Resolution 06-13-22-02 – Donation of \$500.00 from Dawn and Frank Thell for the Fire Department

Comments: Chief Newman provided information on a donation of \$500.00 from Dawn and Frank Thell.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Kathy Bystrom, Councilmember
SECONDER: Sam Husnik, Councilmember
AYES: Bain, Husnik, Bystrom
NAYS:
ABSTAIN:
ABSENT: Monson, Valento

b. Resolution 06-13-22-03 - Gateway Green PUD Amendment

Motion to: Approve Resolution 06-13-22-03 - Gateway Green PUD Amendment



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Comments: Interim Zoning Administrator, Nathan Fuerst, provided information on Gateway Green PUD Amendment and the changes to the lots in the northwest corner. He commented that the changes include going from 4 units to 3 units and removal of a sidewalk behind the proposed 3-plex from the PUD. Mayor Bain asked about removal of the sidewalk.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mara Bain, Mayor
SECONDER:	Sam Husnik, Councilmember
AYES:	Bain, Husnik, Bystrom
NAYS:	
ABSTAIN:	
ABSENT:	Monson, Valento

c. Ordinance No. 709 - Moratorium on Wetland Banks

Motion to: Approve Ordinance No. 709 - Moratorium on Wetland Banks

Comments: Abbi Wittman provided a brief summary of the moratorium on wetland banks.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sam Husnik, Councilmember
SECONDER:	Kathy Bystrom, Councilmember
AYES:	
NAYS:	
ABSTAIN:	
ABSENT:	Monson, Valento

d. Ordinance No. 710 - 18440 Forest Road North Rezoning

Motion to: Approve Ordinance No. 710 - 18440 Forest Road North Rezoning

Comments: Community Development Director Wittman provided information on a new business being located at 18440 Forest Road N and the reason the property needs to be rezoned to be consistent with City Code and the Comprehensive Plan. She noted that the item was heard at the Planning Commission and was recommended for approval by Council.



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RESULT: ADOPTED [UNANIMOUS]
MOVER: Kathy Bystrom, Councilmember
SECONDER: Mara Bain, Mayor
AYES:
NAYS:
ABSTAIN:
ABSENT: Monson, Valento

e. Polling Place Agreements with Washington County

Motion to: Approve the Polling Place Agreements with Washington County

Comments: Deputy City Clerk provided brief information about the polling place agreements with Washington County.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Mara Bain, Mayor
SECONDER: Sam Husnik, Councilmember
AYES: Bain, Husnik, Bystrom
NAYS:
ABSTAIN:
ABSENT: Monson, Valento

f. Lexipol Grant Writing Service Assistance Proposal for SAFER Grant

Motion to: Approve the Lexipol Grant Writing Service Assistance Proposal

Comments: Chief Newman provided information on Lexipol Grant Writing Services for obtaining a SAFER Grant. He noted that Lexipol is offering a discount on their services from \$5,000 to \$2,500. He noted that approval of this item will be for grant writing services only.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Mara Bain, Mayor
SECONDER: Kathy Bystrom, Councilmember
AYES:
NAYS:
ABSTAIN:
ABSENT: Monson, Valento

g. 2022-2025 School Resource Officer Agreement

Motion to: Approve the 2022-2025 School Resource Officer Agreement.



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Comments: Chief Peterson provided information on the SRO Agreement and noted that for 28 years there has been a relationship between the school and the city. He thanked Dr. Massey for their work with the City and on this agreement. Councilmember Bystrom asked about any changes. Chief Peterson commented that the wages and benefits have changed slightly. He noted that the school district pays for one full-time resource officer at the school.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Kathy Bystrom, Councilmember
SECONDER: Sam Husnik, Councilmember
AYES: Bain, Husnik, Bystrom
NAYS:
ABSTAIN:
ABSENT: Monson, Valento

h. Minnesota Financial Crime Task Force Joint Powers Agreement

Motion to: Approve Minnesota Financial Crime Task Force Joint Powers Agreement

Comments: Chief Peterson provided information on financial crimes and the necessity of the agreement with the MN Financial Crime Task Force.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Mara Bain, Mayor
SECONDER: Kathy Bystrom, Councilmember
AYES:
NAYS:
ABSTAIN:
ABSENT: Monson, Valento

i. Funding Support Agreement with FLLA and CLFLWD

Motion to: Approve Funding Support Agreement with FLLA and CLFLWD

Comments: Public Works Director Adams provided information on the funding support to Forest Lake Lake association. He noted the agreement provides the specific amount of support with designated uses. He thanked the Lake Association and the Watershed for their work on the agreement.



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MOVER: Sam Husnik, Councilmember
SECONDER: Kathy Bystrom, Councilmember
AYES:
NAYS:
ABSTAIN:
ABSENT: Monson, Valento

j. Approval of Public Works New Hire

Motion to: Approve of Public Works New Hire

Comments: Public Works Director Adams provided information on the succession plan for the departure of Mark Munkelwitz and filling a position in utilities.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Mara Bain, Mayor
SECONDER: Kathy Bystrom, Councilmember
AYES:
NAYS:
ABSTAIN:
ABSENT: Monson, Valento

8. Discussion

Comments:

9. Staff Updates

Comments: Deputy City Clerk provided an update on elections, permitting, and data requests. Assistant City Administrator Udem provided an update on photography of the City done by Paul Peterson with LATV. City Administrator Casey thanked Public Works Director, Dave Adams for his work on the agreement with the Lake Association and the Watershed. Community Development Director, Abbi Wittman commented on the Parks Master Plan website that will be released. She also commented on housing needs and a project with the County. She also commented on future work for the 2050 Comprehensive Plan. Public Works Director Adams commented that the compost site hours have changed to summer hours. He also noted that weed harvesting in the lake will begin this week. He also commented on Forest Road being paved and noted that it was a maintenance project with a micro-surface to hold for 3 to 5 years. City Engineer Goodman commented on the kickoff meeting for CSAH 32. He also commented on how that relates to Forest Road and Hwy 97. Chief Peterson provided updates on Arts in the Park noting that there will be Officers at the park every Tuesday. He also commented on the 27th Annual Safety Camp being held June 14. He noted



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the bike ride to the airport was cancelled and they will have the helicopter land at the city parking lot instead. Finance Director Knopik commented that he will present audit information at the June 27 Council Meeting.

10. Mayor and City Council Updates

Comments: Mayor Bain congratulated the Forest Lake Girls Softball on their championship. She also noted that the EDA discussed the Downtown Plan and the amendments that have been recommended so far which includes leaving the bath house where it is and leaving the playground equipment where it is. She also thanked everyone for their feedback on the Downtown Plan at the Open House that was held. She mentioned that there are two open seats on the EDA.

11. Adjourn

Motion to: Adjourn

Comments:

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathy Bystrom, Councilmember
SECONDER:	Sam Husnik, Councilmember
AYES:	
ABSENT:	Monson, Valento