



City Council

Regular Meeting

~ Minutes ~

1408 Lake Street South
Forest Lake, MN 55025
www.ci.forest-lake.mn.us

Karin Derauf, Deputy City Clerk

Monday, August 8, 2022

7:00 PM

City Center - Council Chamber

1. Call to Order

2. Roll Call

Attendee Name	Title	Status	Arrived
Mara Bain	Mayor	Present	
Sam Husnik	Councilmember	Present	
Kathy Bystrom	Councilmember	Present	
Kelly Monson	Councilmember	Absent	
Hanna Valento	Councilmember	Absent	

3. Pledge of Allegiance

4. Approve the Agenda (Action)

Comments:

Motion to: Approve the Agenda

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathy Bystrom, Councilmember
SECONDER:	Sam Husnik, Councilmember
AYES:	Bain, Husnik, Bystrom
NAYS:	
ABSTAIN:	
ABSENT:	Monson, Valento

5. Open Forum – Citizen Petitions, Requests, and Concerns

The Open Forum is available for residents to express personal opinions for any item of business. Please limit your comments to three (3) minutes.

Comments: Resident, Al Hauge, provided information on FLAAA Community Night and a double header softball game at Fenway Fields. He noted the event will be on Tuesday, August 23, 2022, beginning at 5:00 p.m. He indicated there were several events for kids and family that will be hosted.

6. Closed Session Pursuant to Minnesota Statute Section 13D.03, Subd. 1(b) for Labor Negotiations

Comments:



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Motion to: Move to Closed Session Pursuant to Minnesota Statute Section 13D.03, Subd. 1(b) for Labor Negotiations

RESULT: ADOPTED [UNANIMOUS]
MOVER: Sam Husnik, Councilmember
SECONDER: Kathy Bystrom, Councilmember
AYES: Bain, Husnik, Bystrom
NAYS:
ABSTAIN:
ABSENT: Monson, Valento

Motion to: Close the Closed Session and Return to the Open Council Meeting Held in Council Chambers

RESULT: ADOPTED [UNANIMOUS]
MOVER: Mara Bain, Mayor
SECONDER: Sam Husnik, Councilmember
AYES: Bain, Husnik, Bystrom
NAYS:
ABSTAIN:
ABSENT: Monson, Valento

7. Consent Agenda Considerations (Action Items)

Comments:

- a) Approve City Bills
- b) Approve Minutes from July 25, 2021 Regular Council Meeting
- c) Janette Collins – 2022 Massage Individual Therapist License – NEW
- d) Tracker Boat Center - Outdoor Entertainment Permit
- e) Resolution 08-08-22-01 - Declaring Surplus Property - Motorola Model 2500 Portable Radios
- f) KNS Services LLC - 2022 Refuse Hauler License
- g) Coventry Properties/Suite Living - Improvement Agreement
- h) Third Lake Estate – Final Project Acceptance
- i) 2021-2022 Sanitary Sewer Lining Project – Contractor’s Request for Payment No. 3 and FINAL
- j) Water Treatment Plant No. 4 – Contractor’s Request for Payment No. 4
- k) AZMN Grading Agreement Amendment Request

Motion to: Approve Consent Agenda Items 7. a. through 7. k.



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RESULT: ADOPTED [3 to 0]
MOVER: Kathy Bystrom, Councilmember
SECONDER: Sam Husnik, Councilmember
AYES: Bain, Husnik, Bystrom
NAYS:
ABSTAIN:
ABSENT: Monson, Valento

8. Regular Agenda (Action Items)

a) Resolution 08-08-22-02 - 402 8th ST SW (Ceman) Minor Subdivision

Comments: Community Development Director, Abbi Wittman provided information on a minor subdivision application for the property located at 402 8th St SW. The owner is proposing to split the lot into two separate parcels. She indicated a new parcel would be created that would be accessed from 9th St. She also indicated that there are seven conditions as part of the application.

Motion to: Approve Resolution 08-08-22-02 for 402 8th ST SW (Ceman) Minor Subdivision with the Seven Conditions as Cited by Staff

RESULT: ADOPTED [3 TO 0]
MOVER: Sam Husnik, Councilmember
SECONDER: Kathy Bystrom, Councilmember
AYES: Bain, Husnik, Bystrom
NAYS:
ABSTAIN:
ABSENT: Monson, Valento

b) Resolution 08-08-22-03 - Eve Forest Lake (PID 2003221210001) - Minor Subdivision

Comments: Community Development Director Wittman provided information on a minor subdivision application. She indicated the property would be split into two parcels and the application includes 13 conditions.

Motion to: Approve Resolution 08-08-22-03 for Eve Forest Lake (PID 2003221210001) - Minor Subdivision with Thirteen Conditions and Eliminating the Fourteenth Condition



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RESULT: ADOPTED [3 TO 0]
MOVER: Mara Bain, Mayor
SECONDER: Sam Husnik, Councilmember
AYES: Bain, Husnik, Bystrom
NAYS:
ABSTAIN:
ABSENT: Monson, Valento

c) Resolution 08-08-22-04 and Resolution 08-08-22-05 – Intent to Reimburse City Through Bond Proceeds

Comments: Finance Director, Kevin Knopik, presented information for bond proceeds and the intent to reimburse the City for equipment certificates for fire trucks in 2023.

Motion to: Approve Resolution 08-08-22-04 Declaration of Intent to Reimburse Certain Expenditures (Water Treatment Facility-Water Utility System Infrastructure) From the Proceeds of Bonds to be issued by the City

RESULT: ADOPTED [3 TO 0]
MOVER: Mara Bain, Mayor
SECONDER: Kathy Bystrom, Councilmember
AYES: Bain, Husnik, Bystrom
NAYS:
ABSTAIN:
ABSENT: Monson, Valento

Motion to: Approve Resolution 08-08-22-05 Declaration of Intent to Reimburse Certain Expenditures (Fire Engines) From the Proceeds of Bonds to be issued by the City

RESULT: ADOPTED [3 TO 0]
MOVER: Mara Bain, Mayor
SECONDER: Sam Husnik, Councilmember
AYES: Bain, Husnik, Bystrom
NAYS:
ABSTAIN:
ABSENT: Monson, Valento



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d) Third Lake Estates Letter of Credit Reduction No 4 – Warranty

Comments: Community Development Director Wittman presented information on a Letter of Credit Reduction for Third Lake Estates. Developer Madison was available to answer questions and commented on the development being through three frost cycles noting that there has been adequate time for the infrastructure to react to the elements. He noted that the Letter of Credit is added cost to him. Community Development Director indicated that 10% is the standard level of cost that the City approves. Mayor Bain noted that she has concerns of losing standards of not following policy at this time and potentially setting precedent for future developments. Councilmember Husnik commented that changing standards is not good practice. He also indicated he would like to speak to hear comments from the City Engineer and that two Councilmembers are not in attendance. He noted that he would like to hear their comments as well.

Motion to: Table the Item 8. d. until the Next Council Meeting on August 22, 2022

RESULT:	ADOPTED [3 TO 0]
MOVER:	Sam Husnik, Councilmember
SECONDER:	Kathy Bystrom, Councilmember
AYES:	Bain, Husnik, Bystrom
NAYS:	
ABSTAIN:	
ABSENT:	Monson, Valento

9. Discussion

a) Budget Meeting/Workshop Calendar

Comments: City Administrator Casey provided comments on the proposed Budget schedule, beginning on August 22, 2022, at 6:00 p.m. He cited the items that will be discussed when the budget conversations begin. He also provided the extended schedule with proposed topics that will be discussed during each Meeting or Workshop.

10. Staff Updates

Comments: Deputy City Clerk provided information on elections. Assistant City Administrator Undem provided information on the placement of the sculpture in front of the City Center. City Administrator provided information on Boards and Commissions training that will be provided.

11. Mayor and City Council Updates

Comments: Councilmember Husnik commented that he attended the Joint Powers Fire Board where they discussed budgets. He also commented that he attended the Airport Commission Meeting where the budget was discussed. Mayor Bain commented that she attended the Joint Powers Fire Board last week and the EDA Meeting earlier in the evening. She commented on the



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updated from CBRE for the Headwaters 123 property and the updates from the Community Development Director on the 2040 Comprehensive Plan.

12. Adjourn

Motion to: Adjourn

RESULT:	ADOPTED [3 to 0]
MOVER:	Sam Husnik, Councilmember
SECONDER:	Kathy Bystrom, Councilmember
AYES:	
ABSENT:	Monson, Valento