



City Council

Regular Meeting

~ Minutes ~

1408 Lake Street South
Forest Lake, MN 55025
www.ci.forest-lake.mn.us

Karin Derauf, Deputy City Clerk

Monday, October 23, 2023

7:00 PM

City Center - Council Chamber

[City of Forest Lake - Livestream and Recorded Meetings](#)

1. Call to Order

2. Roll Call

Attendee Name	Title	Status	Arrived
Mara Bain	Mayor	Present	
Sam Husnik	Councilmember	Present	
Hanna Valento	Councilmember	Present	
Leif Erickson	Councilmember	Present	
Blake Roberts	Councilmember	Absent	

3. Pledge of Allegiance

4. Approve the Agenda (Action)

Comments:

Motion to: Approve the Agenda

RESULT:	ADOPTED [4 to 0]
MOVER:	Sam Husnik, Councilmember
SECONDER:	Hanna Valento, Councilmember
AYES:	
NAYS:	
ABSTAIN:	
ABSENT:	Roberts

5. Open Forum – Citizen Petitions, Requests, and Concerns

The Open Forum is available for residents to express personal opinions for any item of business. Please limit your comments to three (3) minutes.

Comments: Eugene Huerstel, resident, commented about pickleball noting that communication has improved and he received an email from Jamie Muscha today. He asked about taking down the nets on the pickleball courts.

6. Consent Agenda Considerations (Action Items)

Comments:

- a) Approve City Bills



City Council

Regular Meeting

~ Minutes ~

1408 Lake Street South
Forest Lake, MN 55025
www.ci.forest-lake.mn.us

Karin Derauf, Deputy City Clerk

Monday, October 23, 2023

7:00 PM

City Center - Council Chamber

- b) Approve Minutes from October 9, 2023 Regular Council Meeting
- c) Approve Minutes from October 16, 2023 Council Workshop
- d) Resolution 10-23-23-01 - JPA and Court Services Amendment Renewal
- e) Water Treatment Plant No. 4 – Contractor Request for Payment No. 17
- f) Forest Lake Airport – Airport Pavement Maintenance BMI Proposal
- g) Forest Lake Airport – Taxilane Bravo and Taxiway A3 Extension BMI Proposal
- h) Election Services Agreement Renewal
- i) Resolution 10-23-23-02 - Authorize Abbi Wittman as Staff Authority in the Absence of the City Administrator
- j) White Bear Lake Ducks Unlimited – LG220 Gambling Exempt Permit at Friars

Motion to: Approve Consent Agenda Items 6. a. through 6. j.

RESULT:	ADOPTED [4 to 0]
MOVER:	Sam Husnik, Councilmember
SECONDER:	Hanna Valento, Councilmember
AYES:	
NAYS:	
ABSTAIN:	
ABSENT:	Roberts

7. Regular Agenda (Action Items)

a. JD4 Project Management

Comments: City Administrator Casey commented on a \$5.7M grant relating to the JD4 Stormwater Project that the City received. He noted that will buy planning services for the design of the ditch as well as the land acquisition, noting that the watershed will be a partner with the city for the project. He noted that the city has hired Kornowski and Associates as a consultant for project management on this project indicating that the city has been working with Kornowski on other projects. He also commented that the project management will not cost over \$95,000.

Councilmember Erickson asked about the timeline for the project. City Administrator Casey commented that the grant funding will need to be used before 2027. He also noted that the DNR, Watershed, Kornowski, and other agencies will be involved.

Mayor Bain commented that the city needs to move on this project to be able to use the funds and noted she is in support of bringing in a project manager to work on this. City Administrator Casey indicated additional information will be presented to Council to make them aware of the project stages.



City Council

Regular Meeting

~ Minutes ~

1408 Lake Street South
Forest Lake, MN 55025
www.ci.forest-lake.mn.us

Karin Derauf, Deputy City Clerk

Monday, October 23, 2023

7:00 PM

City Center - Council Chamber

Motion to: Approve JD4 Project Management Project and Kornowski as the Project Manager

RESULT:	ADOPTED [4 TO 0]
MOVER:	Mara Bain, Mayor
SECONDER:	Hanna Valento, Councilmember
AYES:	
NAYS:	
ABSTAIN:	
ABSENT:	Roberts

8. Discussion

Comments:

9. Staff Updates

Comments: Deputy City Clerk Derauf announced that she will be leaving the City of Forest Lake for a new position in Wisconsin. Community Development Director Wittman commented on a meeting to increase awareness of transportation services in the City. City Administrator Casey commented on the Senior Center Volunteer Appreciation Ceremony as well as the Christmas Party. He also commented on the Budget Open House scheduled for November 13 prior to the Council Meeting. He noted that there has not been a good response for the Administrative Services Director position to replace Dan Udem, but he has a plan to fill in the duties for Assistant City Administrator and Deputy Clerk positions.

Tim Olson, Bolton and Menk, commented on the stormwater ponds on North Shore Trail noting the work to redesign and make modifications to the project. He noted that he will be also keeping the Comfort Lake/Forest Lake Watershed up to date on the project. There was further conversation about the project and “winterizing” to promote safety during the winter months. Councilmember Erickson asked about a particular residents’ yard and how it will be mitigated. Tim Olson commented that snow fencing will be used for safety and the first part that will be cleaned up in the spring. Councilmember Erickson also noted that there will be rain for the next several days and how that will affect the area. Tim Olson commented on longer-term options for sod stability. Mayor Bain asked about communication with the residents. Tim commented that he has communicated with several residents about the steps and corrections being made to the project. He also commented that Chad Quigley is the project manager and talks to the residents daily.

Chief Peterson commented that they have responded to over 13,000 calls so far this year. He also noted that they underwent compliance reviews to ensure the department is up to date with regulations.



City Council

Regular Meeting

~ Minutes ~

1408 Lake Street South
Forest Lake, MN 55025
www.ci.forest-lake.mn.us

Karin Derauf, Deputy City Clerk

Monday, October 23, 2023

7:00 PM

City Center - Council Chamber

10. Mayor and City Council Updates

Comments: The Mayor and Councilmembers thanked Deputy Clerk Derauf for her service to the City of Forest Lake.

11. Adjourn

Motion to: Adjourn

Comments:

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hanna Valento, Councilmember
SECONDER:	Sam Husnik, Councilmember
AYES:	
ABSENT:	Blake