



City Council

Regular Meeting

~ Minutes ~

1408 Lake Street South
Forest Lake, MN 55025
www.ci.forest-lake.mn.us

Karin Derauf, Deputy City Clerk

Monday, October 24, 2022

7:00 PM

City Center - Council Chamber

[City of Forest Lake - Livestream and Recorded Meetings](#)

1. Call to Order

2. Roll Call

Attendee Name	Title	Status	Arrived
Mara Bain	Mayor	Absent	
Sam Husnik	Councilmember	Present	
Kathy Bystrom	Councilmember	Present	
Kelly Monson	Councilmember	Present	
Hanna Valento	Councilmember	Present	

3. Pledge of Allegiance

4. Approve the Agenda (Action)

Comments:

Motion to: Approve the Agenda

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hanna Valento, Councilmember
SECONDER:	Kelly Monson, Councilmember
AYES:	Husnik, Bystrom, Monson, Valento
NAYS:	
ABSTAIN:	
ABSENT:	Bain

5. Open Forum – Citizen Petitions, Requests, and Concerns

The Open Forum is available for residents to express personal opinions for any item of business. Please limit your comments to three (3) minutes.

6. Recognition of Sergeant Promotions and Swearing In Ceremony of Forest Lake Police Officers



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Comments: Police Chief Peterson thanked the guests in attendance and invited the Sergeants to come to the front of the room. He noted the badge numbers of the Sergeants and welcomed a family to come forward to pin on their badges. He congratulated the Sergeants on their promotions.

Recognition of Promotion – Sergeant Luke Hanegraaf
Recognition of Promotion – Sergeant Brent DeGroot

Chief Peterson invited the new Officers to the front of the room and asked them to recite the Oath of Office with Acting Mayor Husnik. He also invited family members forward to pin their badges.

Oath of Office - Officer Olivia Rude
Oath of Office - Officer Carsen Johnson

7. Consent Agenda Considerations (Action Items)

Comments:

- a) Approve City Bills
- b) Approve Minutes from October 17, 2022, Council Special Meeting
- c) Approve Minutes from October 17, 2022, Council Workshop
- d) Construction of Water Treatment Plant No. 4 – Change Order No. 1
- e) Fitzgerald Flats – Letter of Credit Reduction No. 2
- f) Forest Lake VFW-Lone Oak Grill - LG214 and LG215 Premises Permit
- g) Forest View/Forest Lake PTA – LG220 Gambling Exempt Permit
- h) Shields Lake Amendment Agreement with CLFLWD

*Council may remove any item from the consent agenda for specific consideration.

Motion to: Approve Consent Agenda Items 7. a. through 7. h.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathy Bystrom, Councilmember
SECONDER:	Hanna Valento, Councilmember
AYES:	Husnik, Bystrom, Monson, Valento
NAYS:	
ABSTAIN:	
ABSENT:	Bain

8. Regular Agenda (Action Items)



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a) American Legion Post 225 Request for July 4th 2023 Fireworks Funding – Pat Silovich, First Vice Commander of American Legion Post 225

Comments: Deputy Clerk Derauf provided historical information on the funding requests made by the American Legion for the July 4th Fireworks display. Pat Silovich from the American Legion thanked the Council and City for their contributions, and iterated the information that was presented.

Councilmember Bystrom commented that she would like to see a formal agreement with the American Legion for the July 4th Events. Pat Silovich concurred that a formal agreement would help them with their financial planning as well.

Motion to: Approve an increase from \$12,000 to \$15,000 for Fireworks for the 2023 July 4th Events hosted by the American Legion Post 225

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathy Bystrom, Councilmember
SECONDER:	Kelly Monson, Councilmember
AYES:	Husnik, Bystrom, Monson, Valento
NAYS:	
ABSTAIN:	
ABSENT:	Bain

b) Resolution 10-24-22-01 - Right of Way Vacation for Kings Forest Hills Addition Alley located west of North Shore Circle North (PID 10-032-21-32-0042)

Comments: Community Development Director Wittman provided information regarding an alley residing adjacent to property PID 10-032-21-32-0042. She noted that the site has a 15-foot wide alley and serves no public purpose. She provided additional information regarding the parcel.

Public Hearing opened at 7:27 p.m.

Public Hearing closed at 7:28 p.m.

Acting Mayor Husnik commented on the necessity of the alley and noted that according to Staff, the alley serves no public purpose. Councilmember Bystrom commented on the submitted letter in opposition to the alley vacation and also asked about use of the area from a public safety perspective. Public Works Director Adams indicated there is no use for the alley way. He noted that the alley was there for the forcemain and the forcemain is no longer in that location.



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Councilmember Valento and Councilmember Monson were in agreement that they didn't see a use for the City.

Motion to: Approve Resolution 10-24-22-01 Right of Way Vacation for Kings Forest Hills Addition Alley located west of North Shore Circle North (PID 10-032-21-32-0042)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathy Bystrom, Councilmember
SECONDER:	Sam Husnik, Acting Mayor
AYES:	Husnik, Bystrom, Monson, Valento
NAYS:	
ABSTAIN:	
ABSENT:	Bain

c) 2023 Local Street Improvement Project – Authorize Plans and Specifications

Comments: City Engineer Goodman provided brief information on the 2023 Local Street Improvement Projects and the request to authorize the plans and specifications.

Motion to: Approve the Authorization of Plans and Specifications for the 2023 Local Street Improvement Projects

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hanna Valento, Councilmember
SECONDER:	Kathy Bystrom, Councilmember
AYES:	Husnik, Bystrom, Monson, Valento
NAYS:	
ABSTAIN:	
ABSENT:	Bain

d) Police Department 2023 Vehicle Purchases

Comments: Fire Chief Newman presented information to Council in Lieu of Police Chief Peterson. He noted the information about 2023 vehicle purchases and commented that the vehicles should be ordered in 2022 to take deliver in 2023.



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Motion to: Approve Staff to Sign Purchase Orders In 2022 For the Purchase of Three Vehicles for Forest Lake Police Department Use, Consistent with the Current Proposed 2023 Police Capital Improvement Plan

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kelly Monson, Councilmember
SECONDER:	Hanna Valento, Councilmember
AYES:	Husnik, Bystrom, Monson, Valento
NAYS:	
ABSTAIN:	
ABSENT:	Bain

e) Beltz Park Professional Services Agreement with Bolton-Menk

Comments: Community Development Director Wittman provided information regarding the phases of the Beltz Park Master Plan and noted the plan has been discussed with the Parks, Trails, and Lakes Commission with a recommendation to Council that the services agreement with Bolton-Menk is approved. Councilmember Bystrom commented on the fencing and indicated she would like further review on the fence. She also noted that the Parks, Trails, and Lakes Commission expressed that they were pleased with the Beltz Park Master Plan. She indicated the biggest concern is the timeline for the park building and funding resources to get that completed.

Motion to: Approve the Beltz Park Professional Services Agreement with Bolton-Menk

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathy Bystrom, Councilmember
SECONDER:	Sam Husnik, Acting Mayor
AYES:	Husnik, Bystrom, Monson, Valento
NAYS:	
ABSTAIN:	
ABSENT:	Bain

f) State of Minnesota-DNR Outdoor Recreation Grant Agreement

Comments: Community Development Director Wittman commented that the City has been awarded a \$300,000 grant for outdoor recreation. Councilmember Bystrom acknowledged a donation from the Forest Lake Rotary.

Motion to: Approve the State of Minnesota-DNR Outdoor Recreation Grant Agreement



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ABSTAIN:	
ABSENT:	Bain

9. Discussion

Comments: No items for general discussion

10. Staff Updates

Comments: City Engineer Goodman reminded everyone about the public engagement regarding Highway 97 on that will be held on November 1, at the City Center. He also commented on rebates for water efficiency appliances. Public Works Director Adams noted that the compost site is open and has been very busy. He noted that it will remain open until the Wednesday prior to Thanksgiving. Community Development Director Wittman commented that she has been reviewing all the land use application processes and procedures to improve efficiencies. She also commented that the Planning Commission has completed their discussion on the MXR-1 zoning uses that she will be bringing forward to the Council soon. Assistant City Administrator Udem commented that he will be at MNCAR on Wednesday to meet with commercial real estate brokers.

11. Mayor and City Council Updates

Comments: Councilmember Bystrom commented that she attended the PTL Commission Meeting last week where they discussed the Beltz Park Master Plan, a bench dedication program, the Open Space Master Plan, and the 2023 Arts in the Park Concert Series. Councilmember Valento mentioned the Street Sweeper Program and the award the City received.

12. Adjourn

Motion to: Adjourn



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