



City Council

Regular Meeting

~ Minutes ~

1408 Lake Street South
Forest Lake, MN 55025
www.ci.forest-lake.mn.us

Karin Derauf, Deputy City Clerk

Monday, November 14, 2022

7:00 PM

City Center - Council Chamber

[City of Forest Lake - Livestream and Recorded Meetings](#)

1. Call to Order

2. Roll Call

Attendee Name	Title	Status	Arrived
Mara Bain	Mayor	Absent	
Sam Husnik	Councilmember	Present	
Kathy Bystrom	Councilmember	Present	
Kelly Monson	Councilmember	Present	
Hanna Valento	Councilmember	Absent	

3. Pledge of Allegiance

4. Approve the Agenda (Action)

Comments:

Motion to: Approve the Agenda with the Removal of Item 7.b.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Kathy Bystrom, Councilmember
SECONDER: Kelly Monson, Councilmember
AYES: Husnik, Bystrom, Monson
NAYS:
ABSTAIN:
ABSENT: Bain, Valento

5. Open Forum – Citizen Petitions, Requests, and Concerns

*The Open Forum is available for residents to express personal opinions for any item of business.
Please limit your comments to three (3) minutes.*

6. Consent Agenda Considerations (Action Items)

Comments:

- a) Approve City Bills
- b) Approve Minutes from October 24, 2022 Regular Council Meeting
- c) Health Strategies Medical Examinations Consulting Agreement
- d) Water Treatment Plant No. 4 – Contractor Request for Payment No. 6
- e) 2022-2023 Lift Station and Forcemain Improvements – Contractor Request for Payment No.

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- f) North Shore Circle Utility & Street Improvements – Contractor Request for Payment No. 6
- g) Forest Lake Area Chamber of Commerce - LG220 Gambling Exempt Permit
- h) 10051 180th St N - (Yang) Encroachment Agreement
- i) July 4th Fireworks - Forest Lake and American Legion Contribution Agreement

Motion to: Approve Consent Agenda Items 6. a. through 6. i.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kelly Monson, Councilmember
SECONDER:	Kathy Bystrom, Councilmember
AYES:	Husnik, Bystrom, Monson
NAYS:	
ABSTAIN:	
ABSENT:	Bain, Valento

7. Regular Agenda (Action Items)

a) Resolution 11-14-22-01 – Donation of \$200.00 from Harold and Teresa Berg for the Fire Department

Comments: Fire Chief Newman thanked Harold and Teresa Berg for their donation

Motion to: Approve Resolution 11-14-22-01 – Donation of \$200.00 from Harold and Teresa Berg for the Fire Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kelly Monson, Councilmember
SECONDER:	Sam Husnik, Acting Mayor
AYES:	Husnik, Bystrom, Monson
NAYS:	
ABSTAIN:	
ABSENT:	Bain, Valento

b) ~~Forest Lake Tobacco LLC Tobacco License Application~~

Comments: Removed from Agenda

Motion to:



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RESULT:	REMOVED FROM AGENDA
MOVER:	-----
SECONDER:	-----
AYES:	
NAYS:	
ABSTAIN:	
ABSENT:	

c) Public Hearing - Resolution 11-14-22-02 – Ordering Certification of Delinquent Utility Accounts

Comments: Finance Director Knopik provided brief information regarding the Certification of delinquent utility bill accounts and certification to property taxes. Councilmember Bystrom asked about notifications to the homeowners regarding the certification. Finance Director Knopik commented on the process for utility billing.

Public Hearing opened at 7:10 p.m.

Public Hearing closed at 7:10 p.m.

Motion to: Approve Resolution 11-14-22-02 – Ordering Certification of Delinquent Utility Accounts

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sam Husnik, Acting Mayor
SECONDER:	Kathy Bystrom, Councilmember
AYES:	Husnik, Bystrom, Monson
NAYS:	
ABSTAIN:	
ABSENT:	Bain, Valento

d) Resolution 11-14-22-03 - Canvass Abstract of Votes – November 8, 2022 Municipal General Election City Council Member Race (Under Separate Cover)

Comments: Deputy City Clerk Derauf presented information for the Canvassing of Abstract of Votes for the November 8, 2022 General Election.

Motion to: Approve Resolution 11-14-22-03 - Canvass Abstract of Votes – November 8, 2022 Municipal General Election City Council Member Race



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RESULT: ADOPTED [UNANIMOUS]
MOVER: Kathy Bystrom, Councilmember
SECONDER: Kelly Monson, Councilmember
AYES: Husnik, Bystrom, Monson
NAYS:
ABSTAIN:
ABSENT: Bain, Valento

e) Resolution 11-14-22-04 – DNR Lease Agreement for Lift Station 25T

Comments: City Engineer Goodman provided brief information for the necessity of the lease agreement for the lift station 25T.

Motion to: Approve Resolution 11-14-22-04 – DNR Lease Agreement for Lift Station 25T

RESULT: ADOPTED [UNANIMOUS]
MOVER: Kelly Monson, Councilmember
SECONDER: Sam Husnik, Acting Mayor
AYES: Husnik, Bystrom, Monson
NAYS:
ABSTAIN:
ABSENT: Bain, Valento

f) Ordinance No. 711 - Amendment Code Section 99.17-99 Regarding Animal Waste

Comments: Public Works Director Adams commented on the update to Ordinance No. 711 regarding animal waste as it pertains to the MS4 management and permitting.

Motion to: Approve Ordinance No. 711 - Amendment Code Section 99.17-99 Regarding Animal Waste

RESULT: ADOPTED [UNANIMOUS]
MOVER: Kathy Bystrom, Councilmember
SECONDER: Sam Husnik, Acting Mayor
AYES: Husnik, Bystrom, Monson
NAYS:
ABSTAIN:
ABSENT: Bain, Valento

g) Ordinance No. 712 - Chapter 151 Regarding Storm Water Management

Comments: Public Works Director commented on the update to Ordinance No. 712 for MS4 management and permitting.



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Motion to: Approve Ordinance No. 712 - Chapter 151 Regarding Storm Water Management

RESULT: ADOPTED [UNANIMOUS]
MOVER: Kelly Monson, Councilmember
SECONDER: Sam Husnik, Acting Mayor
AYES: Husnik, Bystrom, Monson
NAYS:
ABSTAIN:
ABSENT: Bain, Valento

h) Ordinance No. 713 – Amendment Code Section 98.05 Regarding Vehicle Limitations on Lake Adjacent Right-of-Way

Comments: Community Development Director Wittman provided information regarding vehicle limitation and use for right-of-ways adjacent to the lakes. She noted that information was presented at a previous October 2022 meeting. Councilmember Bystrom asked about enforcement of this ordinance. Community Development Director Wittman indicated that the City would use any enforcement opportunities as educational opportunities with residents and users of the right-of-ways.

Motion to: Approve Ordinance No. 713 – Amendment Code Section 98.05 Regarding Vehicle Limitations on Lake Adjacent Right-of-Way

RESULT: ADOPTED [UNANIMOUS]
MOVER: Kathy Bystrom, Councilmember
SECONDER: Kelly Monson, Councilmember
AYES: Husnik, Bystrom, Monson
NAYS:
ABSTAIN:
ABSENT: Bain, Valento

i) Cable Commission 2023 Budget

Comments: Paul Peterson from LATV commented on his information he presented to Council. He noted a major highlight of a new broadcast system.

Motion to: Approve Cable Commission 2023 Budget



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RESULT: ADOPTED [UNANIMOUS]
MOVER: Sam Husnik, Acting Mayor
SECONDER: Kelly Monson, Councilmember
AYES: Husnik, Bystrom, Monson
NAYS:
ABSTAIN:
ABSENT: Bain, Valento

j) Single Axle and Tandem Axle Plow Truck Purchase Approvals – Public Works Department

Comments: Public Works Director Adams provided information for the purchase of Public Works Department for the 2024 budget. He noted that the orders need to be placed now for delivery in 2024 and also commented that the price now is much less than cost for next year. He indicated that the price would be locked in with the only potential addition of surcharges.

Motion to: Approve the Purchase of MY2025 Mack Single Axle Plow Truck for \$289,208.45 and the Purchase of MY2025 Mack Tandem Axle Plow Truck for \$306,689.47

RESULT: ADOPTED [UNANIMOUS]
MOVER: Kathy Bystrom, Councilmember
SECONDER: Kelly Monson, Councilmember
AYES: Husnik, Bystrom, Monson
NAYS:
ABSTAIN:
ABSENT: Bain, Valento

k) Your Boat Club Contract Agreement Extension

Comments: Community Development Director Wittman commented on the lease agreement with Your Boat Club and potential future expansion. She also commented that both parties agree that a one-year extension of the current lease would be appropriate in light of the new Downtown Plan.

Motion to: Approve the First Amendment to Your Boat Club Contract Agreement

RESULT: ADOPTED [UNANIMOUS]
MOVER: Kelly Monson, Councilmember
SECONDER: Kathy Bystrom, Councilmember
AYES: Husnik, Bystrom, Monson
NAYS:
ABSTAIN:
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l) Community Action Partnership of Ramsey and Washington Counties – Household Water Assistance Program Agreement

Comments: Finance Director Knopik commented on the CAP program for assistance for utility bills. He noted there is no cost to the City to be a part of the program. He indicated that residents needing assistance would reach out to the County who will determine eligibility of the resident.

Motion to: Approve Community Action Partnership of Ramsey and Washington Counties – Household Water Assistance Program Agreement

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kelly Monson, Councilmember
SECONDER:	Sam Husnik, Acting Mayor
AYES:	Husnik, Bystrom, Monson
NAYS:	
ABSTAIN:	
ABSENT:	Bain, Valento

8. Discussion

Comments:

9. Staff Updates

Comments: City Engineer Goodman commented on the Hwy 97 Open House.

Public Works Director Adams commented on slowing down in the new snow and that the compost site is still open.

Chief Peterson commented about slowing down as well and noted that they will be enforcing the no parking codes to assist the Public Works Department in plowing. He noted that they have provided approximately 500 educational pamphlets to the public regarding parking.

Community Development Director Wittman commented that she attended the Rotary meeting, the Planning Commission Meeting, and she also noted that planning and zoning is very busy. She noted that they are anticipating approximately 10 new applications to be submitted soon.

Assistant City Administrator Udem commented on projects at the airport.

10. Mayor and City Council Updates



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Comments: Councilmember Bystrom commented on the Hometown Holiday for December 3, 2022. Acting Mayor Husnik commented on the discussions at the EDA earlier in the evening. He also noted that he attended a veteran program at the high school and one at the VFW.

11. Closed Session Pursuant to Minnesota Statute Section 13D.03, Subd. 1(b) for Labor Negotiations

Motion to: Move to Closed Session Pursuant to Minnesota Statute Section 13D.03, Subd. 1(b) for Labor Negotiations

RESULT: ADOPTED [UNANIMOUS]
MOVER: Kathy Bystrom, Councilmember
SECONDER: Kelly Monson, Councilmember
AYES: Husnik, Bystrom, Monson
NAYS:
ABSENT: Bain, Valento

Motion to: Close the Closed Session and Return to the Regularly Scheduled Meeting in Council Chambers

RESULT: ADOPTED [UNANIMOUS]
MOVER: Sam Husnik, Acting Mayor
SECONDER: Kathy Bystrom, Councilmember
AYES: Husnik, Bystrom, Monson
NAYS:
ABSENT: Bain, Valento

12. Adjourn

Motion to: Adjourn

RESULT: ADOPTED [UNANIMOUS]
MOVER: Kelly Monson, Councilmember
SECONDER: Kathy Bystrom, Councilmember
AYES:
ABSENT: Bain, Valento